KISS Meeting
Monday, December 1, 2014

Present: Ian, Patrick, Melanie, Jill, Alex, Sally, Jon, Shane, Peter, Mary, Logan, Natasha, Denzil, Aka, Sarah, Mitchell

Topic	Discussion	Action Items
#KISSSwagg		
Cheque Requests	- Deadline December 8 - If you can be at the potluck bring it then	
Charity Gala	- Made 2.6 K - half to World Vision, half to Alex Foto Foundation - Went really well - Props to Paul and KI for 3-D printed eiffel towers	
Facebook stuff	- Have done the shift and posted the messages - Created a new group called KISS for current students - The old group is still called KISS, only changed the descriptions - Ian will add professors on Facebook to the current group - In light of this, next term will try to bridge the gap between professors and students because it's important to the KI intention - think of ideas over the break - Will be doing the Prof pub mixer after alumni seminar - will try to change date not to interfere with C2C	
KI Notes of Admission	- Looking for people to write the notes to those admitted to the program - Patrick, Sally, Matthew	
Course Database	- Alex presented a pilot for beta testing - Need to test each of the three part of the database separately - The database stores all the courses offered at UW - Will enable students to "tag" courses that fill in breadth requirements - Would like two test all 3 betas to launch it by the second week of next term - Sally, Aka, Logan, Shane, Jill, Natasha, Mitchell will help beta test - Wants feedback on the user interface - Will have access using their Quest ID - Ian and Natasha will work on getting a list, in the future for first year rep will add students	

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QGM	- Went okay - Got decent feedback, there was a lot of interest in connecting to programs outside of Environment - People liked that events suited a wide variety of needs - People liked study sessions - Want to see more artsy events - Liked academic session for mixing the years - Want more PR to the general university - KISS Snapchats - Maybe restarting KISS Intel - Thought it was good it was short; liked it was informal - Give introverts time to think - If you're connected with other societies spread the word - On the website should add a how to connect with other society page	- Natasha will post feedback form in the current KISS group tonight
Exec feedback	- Had fun! - More professional than expected - Liked that the agenda was up and sent out - like that we maintain the old agendas too - will try to do it 24-48 hours before - Like that post agenda on the group - Big learning curve but everything went well - Transition documents! Should clarify roles and responsibilities. Also start writing down things as you go - Not everyone got one - Still a bit confused about budget things - Had a bit of a slow start, but its not unexpected - we did not do a great job of reaching out at the beginning - Do comment or summary of the meeting for transparency (really short!) - could tweet it - Like how meetings ran this year; much more efficient than last year - build in buffer time; don't be afraid to decide to end conversations or park them if they go beyond times - Ask questions if you aren't sure of things! - Should have a social before meeting with old and new exec so they can be more comfortable - Dissatisfied with how the logo competition went; there were lots of areas for improvement - Try not to get caught in circular conversations - Should consider making executive summaries of past activities	- Everyone think about your transitions - Will repost the link to signing up for the email in the beginning of January - Look at the KISS Constitution - look at KISS Goals/Values and your position