

# KISS Meeting

Monday, September 15, 2014

**Present:** Ian (Chair), Melanie (Community Development), Shane (Academic), Natasha (Archives), Akanksha (Innovation), Jillian (Innovation) Jonathan (Finance), Patrick (Communications), Mary (Fundraising), Elizabeth (Fundraising), Sally (Kinnections), Rachel (1st year), Brendan (1st year), Matthew (1st year), Aubrey (1st year), Carissa (1st year), Jack (1st year), Peter (1st year), Natalie (1st year), Mia (1st year), Joshua (1st year), Deanna (1st year), Bronwin (2nd year), Dana (2nd year)

Topic	Discussion	Action Items
Introductions	- Favourite Snack	
Expectations (Ian)	<ul style="list-style-type: none"> <li>- Set up a one-on-one meeting to discuss plans for the year and potential ways to support</li> <li>- Talk about ways to communicate and our expectations</li> <li>- As KISS executive we are the voice for all of KI students, so stay connected to your years and others in the faculty and school</li> <li>- Do it in your day-to-day, talk to everyone</li> <li>- Try to limit laptop time and stay focused on meetings so we can be productive</li> <li>- This is an open and positive space, so please share</li> <li>- What are non-exec's expectations of KISS? Make sure information is clearly communicated to everyone</li> </ul>	- Ian will set up meetings
KIDS Check-In (Sally)	<ul style="list-style-type: none"> <li>- People seemed content with their pairs</li> <li>- Not everyone had the chance to meet, so Sally tried to introduce people at Ed's</li> <li>- Will try to make sure everyone else will meet</li> <li>- Want to have more KIDS events</li> <li>- Connections Party! (like from original INTEG 120) or dinners (Mongolian Grill)</li> <li>- Will do brainstorming and discussions in Kinnections committee</li> <li>- Next year for introductions try to do it more efficiently; perhaps have all the big kids stand with a name tag and have little kids find them, perhaps leave it as a social time so they can interact too</li> </ul>	

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Camping (Melanie)	<ul style="list-style-type: none"> <li>- Only went through 5 bags of firewood</li> <li>- Will print off maps next year for the bus driver</li> <li>- Photo scavenger hunt went fairly well, though it was wet so many stayed by the fire</li> <li>- Melanie will send out the Google Drive Folder link so people can share their photos</li> <li>- Feedback? Liked how it was set up; enjoyed photo scavenger hunt; liked that it was also unstructured; good opportunity to meet older people and the cohort</li> </ul>	<ul style="list-style-type: none"> <li>- Melanie needs to collect \$100 still</li> </ul>
Committees (Ian)	<ul style="list-style-type: none"> <li>- Kinnovations - will put out a need to meet to anyone interested; would like to send it with first KISS email and a Facebook post</li> <li>- Kinnections - meetings (one about KIDS and one for connecting to High School Students and Off-Campus - Employers, Grad Schools)</li> <li>- Events (3 big events and many small events; want to give committee have ownership) - Want to have an external person to post about other events in UW or KW</li> <li>- Fundraising - will work with the people in Berlin</li> <li>- Survey Project (Archives) - Will send out last year's implementation plan and get together a committee of 2-3 to design the survey --- Consider collaboration with Kinnovations</li> <li>- KISS iNtel - a student run publication, like MathNews but scaled to KISS level - would like to set up an editorial board</li> <li>- Will do waterfall Facebook posts</li> </ul>	
Appointments (Ian)	<ul style="list-style-type: none"> <li>- Intramural Volleyball appointment - Patrick (under Melanie)</li> <li>- Library - Hannah and Khoa (under Natasha)</li> <li>- KISS iNtel Editor - Tiffany (under Patrick)</li> <li>- Website - Alex Truong (under Natasha)</li> <li>- Considering External Events</li> <li>- KIDS/Community Development Bridge</li> </ul>	<ul style="list-style-type: none"> <li>- To introduce ESS and WESEF reps next year</li> <li>- Confirm Appointments for next week</li> </ul>
Finance (Jonathan)	<ul style="list-style-type: none"> <li>- Jonathan and Elizabeth/Mary and Cynthia will have a meeting to discuss logistics and then meet with ESS about Fundraising</li> <li>- Still hasn't been able to make contact with ESS</li> <li>- Spirit Wear / Potential logo change</li> <li>- Keep original receipts and submit to Jon</li> </ul>	<ul style="list-style-type: none"> <li>- Ian will follow-up with ESS</li> </ul>

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Meeting Time (Ian)	<ul style="list-style-type: none"> <li>- May want to consider shifting time so it is not immediately after INTEG 320</li> <li>- Will keep this time for now, unless there are any problems</li> </ul>	
First Year Rep (Ian)	<ul style="list-style-type: none"> <li>- It is an official executive position ; one must show up at this meeting time</li> <li>- Expected to promote events and be the voice of first years (represent their needs to Exec)</li> <li>- Also to facilitate bonding within the cohort</li> <li>- Next Friday after seminar interested first years will give 30 second speeches and then have a heads-down-heads-up vote</li> <li>- Some first years have class right after seminar</li> <li>- They have INTEG 120 on MT 4:00-5:30</li> <li>- Will have vote at 3:45 on Friday (if you are afraid you won't be there you can write something and have someone read it/or present a video) - will also offer a proxy vote (instructions in email)</li> <li>- All the information will be sent in an email</li> </ul>	<ul style="list-style-type: none"> <li>- Arrange a meeting with Ian this week</li> <li>- Thursday before 1</li> <li>- Wednesday after 4</li> <li>- Email for other times</li> </ul>
First-Year Mentorship Event (Sally)	<ul style="list-style-type: none"> <li>- Normally would plan it after Seminar (but bad timing for first years this year)</li> <li>- Will wait till after First Year Rep is elected and have them figure out timing</li> </ul>	
Events	<ul style="list-style-type: none"> <li>- Social: (Overnight) Laser Tag, Lock-In Sleep-Not (team-bonding, watch movies), Paintball, Bike Tour, Tie-Dye, Games-On-Tap/Adventures Guild, Food-Crawl, Book-Crawl, Jam Session, Coffee Nights, Dance Party, Video Games, Gotcha</li> <li>- Academic/Mentorship: Mentorship Night (matching interests between young/old), UW Info Session (Planning four years, discuss options, resources on campus)</li> <li>- KIDS: Scavenger Hunt, etc.</li> </ul>	
Seminar Thank Yous (Shane)	<ul style="list-style-type: none"> <li>- At the end of each seminar Kim usually does thank-yous, but would prefer if KI students to do it</li> <li>- KISS should facilitate</li> <li>- KISS Exec Schedule to rotate in Fall</li> </ul>	
Website (Natasha)	<ul style="list-style-type: none"> <li>- Will discuss website changes for next week</li> </ul>	<ul style="list-style-type: none"> <li>- Everyone look at the website</li> </ul>
Exec Retreat (Melanie)	<ul style="list-style-type: none"> <li>- KISS Exec Bondage</li> <li>- Do a couple team-building activities (1 hour) and then go for dinner</li> </ul>	<ul style="list-style-type: none"> <li>- Discuss next week</li> </ul>

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KISS Communication	<ul style="list-style-type: none"><li>- Send Patrick the information before Wednesday</li><li>- Need to have info about committees and appointments and first year rep</li></ul>	<ul style="list-style-type: none"><li>- Ian will set up a Facebook group</li></ul>