

# KISS Meeting

Wednesday, January 15, 2014

**Present:** Skaidra, Alex P, Arielle, Erin, Mary, Chelsea, Jamie, Ian, Kyla, Natasha, Geoff, Georgia, Krista, Elizabeth, Khoa, Alex T, Cynthia, Sally

Topic	Discussion	Action Items
Introductions	- One word to describe your day thus far	
ESS Update (Jamie)	<ul style="list-style-type: none"><li>- SAID has separate fundraising account from ESS - but they are a registered non-profit and it's done through St Paul's</li><li>- Budgets are due by next Wednesday</li><li>- SAID conference is Feb 28th - \$10 ticket price<ul style="list-style-type: none"><li>- free lunch</li></ul></li><li>- Gillian suggested we talk to David Collins because he restructured ESS constitution last year</li><li>- WEBS is running a LinkedIn day (will take professional photos), running an Industry Q&amp;A, for Earth Hour may host a Coffee House or Laser Tag</li><li>- ERSa is hosting hiking for free</li><li>- on Jan 22nd, ESS is hosting an Open House for associations, so they would like us to provide a poster board and have a representative available from 11 to 3 --- Alex P from 11-12, Ian can be there from 12-1, Natasha can do 1:30 to 2:30, Khoa will do 2:30-3:00</li></ul>	
Communications (Ian)	- KISS Intel deadline is Jan 21st - Anyone interested in helping should come out on the 21st around 8	
Finance (Cynthia)	- ESS has not informed us how much money we have yet, but if anyone needs money they should send it to Cynthia by next Wednesday	

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<p>KISS Fundraising Structure (Cynthia)</p>	<ul style="list-style-type: none"> <li>- Fundraising is not technically part of KISS, since ESS said funds would need to be divided evenly through KI (rather than to 2nd years), so KISS opened a bank account at TD</li> <li>- This is illegal since fundraising is not being reported to government</li> <li>- Feds inadvertently got our mail and found out about our fundraising initiatives last term</li> <li>- KISS is registered as a not for profit through Feds, but our current fundraising is not</li> <li>- If we stay separate from KISS, we can keep full control of our money and events do not need to conform to Feds policies BUT we have fees (\$2/mth, \$1/cheque), our address overlaps with ESS (though it should have been to CKI), and we must report funds to government</li> <li>- If we go through Feds/ESS, funds will be reported to government so there are no fees/charges, and there is potential access to bigger locations for events (i.e. Vendor's Alley, SLC) BUT we lose control of our money, activities need to conform to Feds practices, and we have to deal with ESS again</li> <li>- Cynthia went through all student constitutions and government policies and determined that we should be able to distribute fundraising money without any issues, so both options are viable</li> <li>- Is there any option that would conform better to online fundraising (thinking a couple years down the road)? It would be easy if KISS is independent, but Feds is competent and would be able to help us. If we choose that option, we should definitely confer with Feds more, but just do paperwork through ESS</li> <li>- Since keeping up with the paperwork if KISS did fundraising separately requires quite a bit of work, and we transition every year, there could be problems depending on if the Director of Finance has the skills and we have to transition the account every year</li> <li>- How effective is fundraising? Do Feds-approved events raise enough money? The not-Feds approved event raised \$800 but the Bake Sale only raised \$350</li> <li>- Would it be better if individuals who need to do fundraising do it outside of KISS completely? Could we do a system where individuals could raise money but then have KISS (through Feds) report the earnings?</li> </ul>	

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<p>KISS Fundraising Structure (Cynthia)</p>	<ul style="list-style-type: none"> <li>- SAID has fundraising courses and so they raise much more money, but running through St Paul's - Could we do it through a different system?</li> <li>- We should stay through Feds, but we will need to work out the logistics to determine how to optimise fundraising under this system.</li> <li>- We want to make sure this fundraising structure is flexible enough so that constitutional changes can accommodate it.</li> <li>- Cynthia is planning to develop the fundraising structure so that it is optimal for fundraising (rather than KISS)</li> <li>- Vote is in favour of having fundraising under KISS.</li> <li>- Cynthia will be discussing this with Feds, so email her with any concerns</li> </ul>	
<p>KISS Bondage Reflection (Alex and Skaidra)</p>	<ul style="list-style-type: none"> <li>- Thanks for the awesome work KISS Committee and all the first years and KI members who came out!</li> <li>- Was great to hear a diversity of voices</li> <li>- Ed has requested an update at the next CKI meeting (Geoff)</li> <li>- The tour group walking by was thoroughly impressed</li> </ul>	

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<p>Moving Forward (Alex and Skaidra)</p>	<ul style="list-style-type: none"> <li>- Given our current structure, we will form a committee to move forward</li> <li>- Traditionally the last meeting of KISS is right before graduates do their symposium, and we will vote the new committee that term, but this is pretty overwhelming, so we're planning to have the final KISS meeting the week before so there is enough time to transition and discuss new roles (March 28th is the QGM)</li> <li>- The other QGM will be February 28th - we will release (email) the new structure on February 14th (but we technically have till February 21st)</li> <li>- We are planning to work on all the material before February 1st; Tentative structure will be discuss February 1st/2nd; Tentative constitution will be discussed 8th/9th</li> <li>- What will the committee look like? Should it be open to all of KISS or should be within the current Exec?</li> <li>- Do not think it should be limited to the Exec. Try to make it representative of each year. Try to have one Exec and one non-Exec from each year?</li> <li>- How big is too big? 8 sounds like a good size. Is 10 too many?</li> <li>- Alex/Skaidra are planning to facilitate, but I think all our voices need to be heard equally and so should perhaps approach as an equal participant (but still can facilitate).</li> <li>- Maybe we could have a core 5 to guide it through, but have session periods to allow for drop-ins</li> <li>- What are the committee's end goals?</li> <li>- The purpose of this committee is not to generate new ideas, but rather to synthesise what we have already. If there is a new idea it's being put up to vote.</li> <li>- Could we present the four structures on the internet and then everyone who wants to can comment and the committee can then synthesise that opinion?</li> <li>- Maybe we could have the committee present a weekly review of their progress? Or perhaps have the committee draft 4 constitutions based on these structures and present those?</li> <li>- Perhaps in one week before we could present plans Monday, Wednesday, Friday and do rapid iterations through the structures. The committee could synthesise the structures before presenting them</li> </ul>	

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	<ul style="list-style-type: none"> <li>- The first set sent out would be focused on structure - if we were to do this, they would have to be brief</li> <li>- Allowing for enough input before the QGM would be helpful to ensure that things go smoothly that day, and so</li> <li>- Can we make sure this committee has enough freedom to test out feasibility? Is accountability the most important or do they need enough creative freedom to make it practical?</li> <li>- Sending out the proposals would just ensure some extra eyes to prevent fatal flaws</li> <li>- Who is interested? Alex, Erin, Cynthia, Natasha, Jamie, Ian, Khoa</li> <li>- This will be a core that draft it - but these meetings will be open to everyone</li> <li>- Committee will make sure to draft</li> <li>- Motion to initiate committee to propose a new structure and constitution.</li> <li>- Purpose of the structure is to synthesise the ideas that came from KISSBondage retreat and present new ideas in away that is open to input from outside the committee. It will produce a constitution, an annotated diagram to display structure, and a report of the process for accountability, complete any necessary follow-up with ESS and Feds to ensure we can transition</li> </ul>	