

# KISS Meeting

Wednesday, September 11, 2013

**Present:**

Skaidra, Alex P, Erin, Krista, Denzil, Mary, Geoff, Natasha, Jesse, Khoa, Alex T, Ian, Sally, Arielle, Chelsea, Cynthia

Topic	Discussion	Action Items
Introductions		
KISS Meeting Agenda	<ul style="list-style-type: none"> <li>- link has been sent out</li> <li>- Alex will send a reminder email each week</li> </ul>	
Exec Check-Ins	<ul style="list-style-type: none"> <li>- Skaidra's have gone well</li> <li>- Alex has a couple scheduled</li> </ul>	
UGSC Representative	<ul style="list-style-type: none"> <li>- Undergrad Senate Council (discusses faculty issues)</li> <li>- Must be a member of KISS who has Faculty of Environment as home faculty</li> <li>- Would prefer a 1st, 2nd, 3rd, 4th</li> <li>- As Director of Academics, Geoff will do it</li> <li>- Arielle will be a backup</li> </ul>	
WESEF/ ESS Rep	<ul style="list-style-type: none"> <li>- ESS Rep is Jamie Vinken</li> <li>- WESEF Rep is Mary Bajorek</li> </ul>	
Database Contest	<ul style="list-style-type: none"> <li>- Alex P, Alex T (Mr T), Ian and Tiffany met to discuss database (list of which courses any KI student has previously taken)</li> <li>- Has been some login trouble - trying to move to new website</li> <li>- Anybody who has filled database will be put in draw and winner gets a prize</li> <li>- Better to launch database website next week (27th); will happen before 1st years choose winter courses and after drop class day</li> <li>- UW Flow is too confusing and would prefer an internal option</li> <li>- new design will be moved to <a href="http://kiss.uwaterloo.ca">kiss.uwaterloo.ca</a> instead of at <a href="http://cki.uwaterloo.ca/kiss">cki.uwaterloo.ca/kiss</a></li> <li>- Name Ideas? arKlves</li> </ul>	
Kinnections	<ul style="list-style-type: none"> <li>- Chelsea will do sign-ups at QGM</li> </ul>	
KISS Exec Bios	<ul style="list-style-type: none"> <li>- Ian put together chart to be filled in (link in email and agenda)</li> </ul>	<ul style="list-style-type: none"> <li>- everyone should update the doc</li> </ul>

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KISS Weekly Email	<ul style="list-style-type: none"> <li>- Ian has a draft to be sent following the meeting</li> <li>- Will be used to talk about KISS info and KI members</li> <li>- Today's will talk about QGM, Ways to Get Involved, announcing WESEF and ESS Reps</li> <li>- Hope to convert from text to newsletter format</li> <li>- Would like to bring back bi-weekly edition of KISS Intel which is like a KI Newspaper. Will be posted online, with links in KISS emails. Could be used to post articles, poetry, photos, etc.</li> <li>- If you see any KI students doing something cool take photos and send to us</li> <li>- Will send out sign-up forms for Events and Kinnovations committees</li> </ul>	<ul style="list-style-type: none"> <li>- Jesse will send Kinnovations blurb to Ian</li> </ul>
First year session	<ul style="list-style-type: none"> <li>- Darlene emailed Skaidra inquiring about informal session for upper year students to give to 1st years</li> <li>- Host after seminar, considering the 27th</li> <li>- Erin likes the idea because of the openness of the program; would like to hear how upper years chose courses, but this does overlap with Learning Plan</li> <li>- Skaidra would prefer to discuss topics that you would consult Darlene for but may not be comfortable doing - i.e. Counselling Services, tutoring sessions, etc.</li> <li>- It would be valuable to give advice on Course Overrides, Course Conflicts</li> <li>- Picking courses and getting ahead</li> <li>- Mary would like to hear about issues upper years had and how they solved</li> </ul> <p>Should it be seminar style or conversation style?</p> <ul style="list-style-type: none"> <li>- Info should be presented, but then split to one-on-ones OR a large roundtable discussion OR different tables for different topics</li> </ul> <p>What to discuss?</p> <ul style="list-style-type: none"> <li>- 1) Planning ahead (making sure you don't take too many 100s) 2) Dealing with admin 3) Student services 4) Getting involved in UW community 5) What is KI?</li> <li>- Important to know you can change your mind</li> <li>- Lots of suggestions on finding out about clubs</li> <li>- Think that professors have been covering Academics-side well</li> <li>- Should set up a separate meeting for interested upper years to get others involved - Ian will add to email</li> <li>- Decided to split topics into stations</li> <li>- Name Ideas? "Dear First Year Me"</li> </ul>	<ul style="list-style-type: none"> <li>- Ian will send email to find out which upper years are interested in helping with "Dear First Year Me"</li> <li>- Will choose time to have a brainstorming/ touch-base meeting</li> </ul>

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Academics	<ul style="list-style-type: none"> <li>- KISS Office Hours so a member will be in the Coffee Shop at certain times</li> <li>- Geoff and Skaidra/Alex will always be there</li> <li>- would like it to be during the day so people can drop by between classes</li> <li>- Concerned that people would not go often, since people don't even go to class office hours</li> <li>- Year reps exist to be a liaison</li> <li>- Will encourage all KI student with any academic questions to come to KISS members</li> </ul>	
CKI meeting	<ul style="list-style-type: none"> <li>- CKI Meetings on Mondays</li> <li>- Geoff will find out if meetings are open to everyone</li> </ul>	
Big Kids/Little Kids	<ul style="list-style-type: none"> <li>- wants to publish Big/Little Kid lists and also share their info</li> <li>- Last year, Ian hosted Photo Scavenger hunt for Big/Little Kid (Goose Chase App)</li> <li>- maybe have 1 per term - 1 for campus, 1 for uwaterloo</li> <li>- will consider whether to share other info later</li> </ul>	<ul style="list-style-type: none"> <li>- will have list out by Friday with only contact info (more important to ensure big kids have it)</li> </ul>
Cataloging Library	<ul style="list-style-type: none"> <li>- Can get a binder to sign out books or google spreadsheet</li> <li>- If lending becomes really popular we can review system</li> <li>- Get an online catalogue for a comprehensive list of books</li> </ul>	<ul style="list-style-type: none"> <li>- Natasha will work on cataloging system and discuss with Alex T</li> </ul>
QGM Coming Up	<ol style="list-style-type: none"> <li>1) Big Kid/Little Kid Twin Day</li> <li>2) KISS Meetings</li> <li>3) Ian's how to check uwaterloo email</li> <li>4) Announce ESS and WESEF Positions</li> <li>5) Events (Sally)</li> <li>6) Intramural Volleyball</li> <li>7) Kinnections</li> <li>8) 1st Year rep / Kinnovations elections</li> </ol>	
Finance	<ul style="list-style-type: none"> <li>- need to determine who VP Finance is</li> </ul>	